

New Shoreham Recreation Board

Tuesday, March 2, 2010

Town Hall Meeting Room, Old Town Road

8:15 a.m.

Present: Members: Chair John Cullen, Ann Hall, Gail Heinz, Janet Merritt, Sarah Stockman, and Tim Clark. Also present was Terri Chmiel for the recording of minutes and Director Robert Closter.

Chair John Cullen called the meeting to order at 8:15a.m.

Public Comment

No Public Comment

Approve Minutes for February 9, 2010

A motion was made by Ms. Heinz and seconded by Ms. Merritt to approve the minutes of February 9, 2010. The motion carried with all in favor.

**5 Ayes (Cullen, Clark, Heinz, Merritt, and Stockman) Nays 0
1 Absent (Hall)**

Correspondence

Received correspondence from Chris Willi and will discuss under new business.

Old Business

(a) Funding Conceptual Plan

Director Closter reported on the following funding for the conceptual plan:

- Received \$2,000.00 from the Tourism Council**
- BIRA did not grant the request for \$5,000.00**
- Application to the David Roosa Foundation for \$8,000.00 still waiting for an answer**
- Planning Board proposed \$5,000.00 through the capital budget**

Director Closter's recommendation is to go forward with the RFP (Request for Proposal).

Ms. Hall joined the meeting at 8:17am.

Ms. Heinz and Ms. Merritt questioned if the board could place an ad asking for bids from architects for a conceptual plan. Director Closter replied that the only funding we have to date is \$7,000.00. Director Closter reported that he had contacted several architects and unless they are granted the work they will not submit a proposal without a fee.

(b) 2011 Proposed Budget

The Town Council has received the proposed budget from the Town Manager and the Finance Director. The budget meeting is scheduled for Wednesday, March 3, 2010 at 4:00pm. Director Closter reported

that the budget does not reflect a new full-time employee.

New Business

(a) Resignation/Search Board Member

Director Closter reported that he received a request from Chris Willi to serve on the recreation board. After discussion ensued it was decided from the board to forward Chris's name to the Town Council. The board would like to advertise in the future for an open position.

(b) Fred Benson Town Beach Conceptual Plan

- Ideas**
- Users**

Ideas for the Beach House that were discussed included:

- Weddings**
- Other venues during the winter months**

Ms. Merritt left the meeting at 9:07a.m.

The board expressed an interest in receiving several different designs for the conceptual plan.

Program Package

Director Closter stated that he is evaluating a program package and hopes to see the following:

- Raise numbers in all the camps**

- **Generate more participation**
- **Offer package with a discount**

Outstanding Fees

Ms. Hall left the meeting at 9:27a.m.

Director Closter discussed outstanding bills. Director Closter reported that the next billing cycle is in April. Ms. Heinz suggested accompany a letter with the bill stating that a child could not participate if the bill is not paid. The board discussed late fees, but felt that was not the best solution.

Other Business

Director Closter reported that the program guide has been mailed and he will be on vacation March 17 – 30, 2010.

With no other business to discuss, the meeting was adjourned at 9:37 a.m. in a motion by Ms. Heinz seconded by Ms. Stockman and voted unanimously.

Respectfully submitted

Terri L. Chmiel

Minutes approved: